



## Internal/External Job Posting

<b>Position:</b>	Lunch / Recess Teacher Aide - RRO
<b>Classification:</b>	Hourly Employee / MESPA Contract Agreement
<b>Terms:</b>	2025 – 2026 School Year, Monday – Friday; 2 hrs/day
<b>Salary:</b>	\$13.73 per hour; Commensurate with experience
<b>Posted:</b>	January 08, 2026
<b>Closing Date:</b>	January 15, 2026 (or Until Filled)

The Lunch / Recess Teacher Aide supports a safe, orderly, and positive environment for students during lunch periods and recess. This position is responsible for supervising students, promoting appropriate behavior, ensuring student safety, and assisting with transitions between instructional and non-instructional times in accordance with district policies and state regulations.

### **Education / Qualification Requirements:**

- Possession of a high school diploma or its equivalent
- Strong communication and interpersonal skills
- Ability to maintain calm, respectful authority and manage student behavior appropriately
- Experience working with children is often preferred

### **Responsibilities:**

See attached job description

### **Benefits Include:**

Paid Vision, Life and AD&D Insurance

Enrollment in State Retirement System

Paid Time Off

### **Applicants:**

Interested candidates should send a letter of interest and resume or application to:

Krista Hams, Human Resources Coordinator

By Mail: Montague Area Public Schools  
4882 Stanton Blvd.  
Montague, MI 49437

Or E-mail: [humanresources@mapsk12.org](mailto:humanresources@mapsk12.org)

**MONTAGUE AREA PUBLIC SCHOOLS  
JOB DESCRIPTION**

**JOB TITLE:** Lunch / Recess Teacher Aide

**REPORTS TO:** Principal

**GENERAL JOB FUNCTION:**

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**ESSENTIAL JOB FUNCTIONS:**

- Maintain regular attendance and report to assignments punctually
- Supervise students during lunch, recess, and related transitions to ensure safety and appropriate conduct
- Maintain an orderly environment in cafeterias, playgrounds, and other assigned areas
- Enforce school rules and behavioral expectations in a fair and consistent manner
- Assist injured and sick students
- Report accidents, injuries and disciplinary problems to teachers and school administration
- Ability to stand, walk, and actively supervise students for extended periods
- Ability to work indoors and outdoors in varying weather conditions
- Ability to respond quickly to student needs and emergencies
- Willingness to participate in required training as directed by the district
- Assist with emergency drills in keeping with school practice
- Perform other duties and assume additional responsibilities as assigned

**NOTABLE PHYSICAL REQUIREMENTS:**

Occasional light to moderate lifting up to 50 pounds may be required.

**TYPICAL WORK ENVIRONMENT:**

Work is performed inside and outside MAPS school buildings in varying weather conditions.

**EVALUATION:**

The Lunch/Recess Teacher Aide is evaluated by the Principal.

**TRAVEL EXPECTATIONS:**

Occasional assignments may require short trips to other MAPS facilities, the MAISD or elsewhere in the community.